

There will be a Cemetery Commission meeting on Wednesday, January 18 2023, at 7:00 pm.

The meeting may be accessed by telephone at Free Conference Call

Dial up number: 701-802-5469 access code. 5871133

Agenda:

Approve minutes of 7/27/22

Old Business

Update on proposed parking lot at Center Cemetery

Signs

Veterans' Markers

Review of draft R&R and separate prices

New Business

Board of Health, Conservation Commission and Mass DEP approval of new areas at Mount & IS Cem

Surveying Burial Plots at IS Cem

Plot layout at Ireland Street

Appoint Cem Sup for FY 2024

FY 2024 Budget

Center Parking Lot

Plot Survey Ireland Street Cemetery

? Mount Stone Walls

2 Trees to be removed at Mount

Stone Walls at Ireland Street

Other

Any other business

**Chesterfield Cemetery Commission Minutes
Wednesday January 18, 2023 7:05-8:51PM**

Present: Dee Cinner, Rick Roberts, Dee Ursia, Frederica Chick

Select Board Liaison: Trish Colson-Montgomery

Guests:

Moved seconded and approved unanimously to approve minutes of 7/22/22

Old Business

Dee and Trish met with Roger Fuller at Center Cemetery to discuss plans for the parking lot adjoining the cemetery property but on Roger's property on the south side of the access road. The area is 36' long and 16' deep. Roger had no objections but suggested that a proposed sign saying "No Parking in Road" be placed to the left of the road and a little up the hill below the parking area. Matt Smith estimated \$2,000-2500 just for materials. Rick Roberts provided an estimate of \$3,500-4,000 with prevailing wage. Dee will get another bid.

Dee reported that the signs at Ireland Street, Gate and Mount cemeteries had been replaced and the posts painted.

Dee ordered 30 aluminum Veterans' flag holders and called to check on the order. They were working on the threading process and should be shipped shortly.

Rules and Regulations review

Prices: Prices will not be posted on the web page. People will have to call for prices. It was decided to add \$30 to the Right of Burial Licenses to cover cost of plot markers and to raise the O/C fee for cremains to \$200.

A copy of both the edited price list is attached to the minutes.

We will revisit both capacity and size and arrangement of markers on pages 1& 3 due to extended discussion. We need to have one Cremains plot divided into A B C D and also mark sketches on map.

Cut out cardboard for size of markers.

New Business

Dee has been in touch with Mass DEP concerning the guidelines they issued in June 2022 about Natural Burials and approving cemetery expansions. She was informed that these are not a law or regulation but that after approvals from the town Board of Health and Conservation Commission they must be sent to DEP for review. The Board of Health wants a plan of what we propose for burial lots. Dee and Ricki are working on this and presented a basic plan.(attached).

Dee will contact a surveyor and get a price for surveying Ireland Street. Ricki met a landscape architect who could also do the job.

FY 2024 Budget Dee to get prices and submit budget

Ireland Street approval and surveying

Center Cemetery Parking area- \$4,000 + stone pillars(6 should line up with rows)

+Chain 50 feet and painting

Survey plots Ireland Street Cem. In New section

Two Trees to be removed at Mount plus limbs on one trimmed

Mount Stone walls rebuilt – need to be measured

New stone wall in rear at Ireland Street Cem. Using existing stone

Cable at Ireland Street Cem at access road during certain months and get permission from Evan

Wiley- hunters park and rut the road

Other business

Dee asked Frederica if she would be willing to work on a project investigating the cemetery trust funds by going through old Town Reports and collecting data from the time before they were all rolled into one fund in the late 1980's and she accepted the task.

Meeting adjourned at 8:51pm.

Submitted by:
Dee Cinner

Attachment:

Prices and Fees

Chesterfield Cemetery Commission

The current charges are as follows:

Right of burial Fees

Town Resident:

\$230 Right of burial license

\$250 Cemetery Stewardship charge per lot (non-refundable)*

\$180 Cremains plot plus \$150 Stewardship fee (non-refundable)*

Non-Resident:

\$630 Right of burial license

\$250 Cemetery Stewardship charge per lot (non-refundable)*

\$330 Cremains plot plus \$150 Stewardship fee (non-refundable)*

* Cemetery Stewardship fees provide for general upkeep and maintenance of the cemeteries.

Grave Opening/Closing Fees

Only the Cemetery Commission will arrange to open/close graves.

a. Full body burial: \$1,000 Weekends: additional \$250

b. Cremains only: \$200 Weekends: additional \$ 50

One hour is allowed for a graveside service. Beyond one hour, additional \$50/hour fee applies.

Plot Markers

Purchaser of right to burial is responsible for cost of individual plot markers.
Check with Cemetery superintendent for current cost.

2/23