

There will be a Cemetery Commission meeting on Wednesday, June 14, 2023, at 6:30 pm at the **old Town Hall**.

The meeting may be accessed by telephone at Free Conference Call
Dial up number: 701-802-5469 access code. 5871133

Agenda:

Approve minutes of 4/1/23

Old Business

New flag holders placed on veterans' graves by Boy Scouts before Memorial Day
Report on cemetery articles at town meeting
Rules and Regulations- revision is into its second year
 Review fees
 Review body of document
 Scheduling of BOH examination at Ireland Street Cemetery

New Business

Bid for Mount trees rejected by Select Board
Sorting out Cemetery accounts with Town accounting firm
Select Board approved new Opening and Closing fees at 6/6/23 meeting

**Chesterfield Cemetery Commission Minutes
Wednesday, June 14, 2023 6:30-8:40 pm Town Hall**

Present: Dee Cinner, Rick Roberts, DeeDee Ursia, Frederica Chick

Select Board Liaison: Trish Colson-Montgomery

Guests:

Moved, seconded and voted(2+) to approve minutes of 4/1/23

Old Business

The new aluminum flag holders were used by the Boy Scouts to replace some of the broken plastic lag holders on Memorial Day. There were articles with pictures in both the Country Journal.

The five Cemetery Commission articles on Town Meeting passed. The only one proposed but not included by the Select Board was the stone wall at the back of the new section of Ireland Street Cemetery and they said they would place that on a Special Town Meeting agenda.

Rules & Regulations

Time for Saturday burials set at 9am-Noon with completion of last burial at noon
Some of the fees were changed. See attached revised fee schedule.

Markers for a 4x5 cremains plot must be flush, not vertical. Allowed are two 16"x28" flush markers.

Dee to try to schedule BOH examination at Ireland Street Cemetery.

New Business

The three solicitations for Mount trees rejected by Select Board. Brenda will get more bids as the legal requirements have already been met by the Cem Comm. Rick said that his opinion as a contractor is that once the date for bidding is past it is unfair to the people who submitted bids to extend the due date and ask for more bids.

Dee has been sorting out Cemetery accounts with Town accounting firm. Problems included 4 different names for a single account on different reports.

We have an appointment with The Select Board, Larry Holmberg and Mrs. Osborne at Mount Cemetery to go over the terms of the donation of land they will make to the Cem. Comm.

Dee and Frederica are working with the accountant to develop a deposit slip so that entries into the system will reflect the type of deposit and name of client.

Select Board approved new Opening and Closing fees at 6/6/23 meeting. Fees were discussed and revised. See attached fee schedule below. Trish's edis received too late to incorporate into document. Will review next meeting. Any other business

Draft 6/23 Prices and Fees

Chesterfield Cemetery Commission

The proposed charges are as follows:

Right of burial Fees

Town Resident:

\$250 Right of burial license
\$250 Cemetery Stewardship charge per lot (non-refundable)*
\$150 Cremains plot plus \$150 Stewardship fee (non-refundable)*

Non-Resident:

\$650 Right of burial license

\$250 Cemetery Stewardship charge per lot (non-refundable)*
\$350 Cremains plot plus \$150 Stewardship fee (non-refundable)*

* Cemetery Stewardship fees provide for general upkeep and maintenance of the cemeteries.

Grave Opening/Closing Fees

Only the Cemetery Commission will arrange to open/close graves.

- a. Full body burial: \$1,000 Saturdays 9-12: additional \$250
- b. Cremains only: \$200 Saturdays 9-12: additional \$ 50

One hour is allowed for a graveside service. Beyond one hour, additional \$50/hour fee applies.

Plot Markers

Purchaser of right to burial is responsible for cost of individual plot markers. Check with Cemetery superintendent for current cost.

Will we include hours for burials?

6/23