

Town of Chesterfield

October, 2020

Position Title: Highway Driver/Laborer

General Statement of Duties and Responsibilities

Performs a variety of manual tasks related to the operation of the Highway Department including, but not limited to the construction and maintenance of public ways and town facilities.

Supervision Received

Works under the general supervision of the Highway Superintendent or the Working Foreman in the Superintendent's absence.

Supervision Exercised

Must be able to work alone occasionally and conduct oneself in a productive and professional manner.

Duties and Responsibilities

- Perform a wide range of duties including hand labor, operating heavy equipment, repair and maintenance of equipment, and installation of below ground level drainage.
- Assist in snow and ice control programs, which may require substantial overtime.
- Trimming shrubs and lower parts of trees along sidewalks and highways.
- Perform other related duties as assigned.

Qualifications and Entrance Requirements

- Persons applying must be physically capable of doing arduous work.
- May have to occasionally lift up to 100 lbs.
- Physical examination is required.
- Have knowledge of practices, materials, tools and equipment commonly used in the construction, repair and maintenance of roadways and drainage systems.
- Have knowledge of the hazards and safety precautions involved in the work performed.
- Expected to comply with all State and Federal licensing requirements. Must have CDL Class B Driver's license with air brake endorsement. 2A Hoisters's license is required or acceptable provisions made to acquire such license.
- Ability to understand and follow verbal instructions.
- Ability to operate hand tools, such as power lawn mowers, tampers, jack hammers, etc...
- Ability to operate trucks and heavy equipment.

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Hours

The Highway Department employees' normal work hours are 7:00 AM to 3:30 PM.

Benefits

Benefits are outlined in the Town of Chesterfield's Personnel Policy.