



CHESTERFIELD SELECT BOARD
422 Main Road, PO Box 299
Chesterfield, MA 01012

SPECIAL AND ONE DAY ALCOHOL LICENSE POLICY

APPROVED: 5/31/16

1. A Special License for the sale of all alcoholic beverages may be granted to the responsible manager of any non-profit organization conducting any indoor or outdoor activity or enterprise.
2. A Special License for the sale of wine and malt beverages only, or either of them, may be granted to the responsible manager of any indoor or outdoor activity or enterprise.
3. Sale and consumption are limited to inside of the premises. Unless otherwise voted by the Select Board (“Board”), outside consumption is prohibited. If allowed by Board vote, outdoor sale and consumption may occur only in a defined outside area away from public ways.
4. Consistent with Section 14 of Massachusetts General Laws Chapter 138, a responsible manager and alternate should be named by the organization, one of whom shall be on the premises at all times while alcohol is being served. The responsible manager must be at least 21 years of age. The name(s) and 24-hour contact information shall be on file with the Select Board and Police Department.
5. The Local Licensing Authority (Select Board) may impose reasonable conditions and limitations on any Special License that is granted, including but not limited to the hours of operation and the presence of a police detail(s).
6. Unless otherwise voted by the Select Board, each Special License shall cover a single activity or enterprise.
 - a. A Special License generally is granted for a single event only. The Special License may be granted for more than one day at a time if the activity or enterprise spans more than one day or to allow for delivery and storage of alcohol prior to the event.
 - b. The fee for a Special License shall be charged on a per-day basis, \$100.00 for day one and \$50.00 for each additional consecutive day.
7. The Board reserves the right to decline to consider any application filed later than 30 days before the proposed event. The Board may require the filing of references by the applicant at its discretion.
8. Organizers of any event requiring a Special Alcohol License must comply with State statutory and regulatory requirements, which can be found on the website of the

Alcoholic Beverages Control Commission: WWW.MASS.GOV/ABCC. See Chapter 138, Section 14, of the Massachusetts General Laws and 204 C.M.R. 7.00. If necessary, organizers should consult private counsel to ensure compliance with these legal requirements.